

## 2<sup>nd</sup> Meeting

Today on 18-5-2018 at 11:00 a.m. a meeting of Management Committee of Higher Education Institute Society (Redg.) was convened in the office of principal, Govt. College, Paonta Sahib under the chairmanship of Dr. K.V. Singh, Principal, Gove Degree College, Paonta Sahib. The following members were present in the meeting:-


- 1) Dr. K.V Singh, (Principal) chairperson.
- 2) Prof. Ritu Pant (AP in Zoology )
- 3) Prof. VivekNegi (AP in English)
- 4) Prof. SudeshSharm (AP in Physics)
- 5) Prof. Jahid Ali Malik (AP in Botany)
- 6) Sh. Naresh Kumar (Supdt)
- 7) Sh. Maden Sharma (PTA President)
- 8) Sh. SathishGoel
- 9) Sh. Narender Pal Singh Sahota
- 10) Sh. Sanjay Kumar
- 11) Prof Rinku Aggarwal ( Coordinator)
- 12) Prof Ram Lal Tomar

The meeting was started with welcoming of the members of the Higher Education Institute Society by the Coordinator (BCA/PGDCA). Then the coordinator of BCA/PGDCA read the minutes of the previous meeting of management committee held on 27-11-2017. Then the following points about work completed or in program were presented before the members:-

### Expenditure:

- 1.) One LED TV (IG make) purchased for Rs. 19500/- (Nineteen thousand and five hundred only) to get the view of all CCTV cameras simultaneously for security reasons.
- 2.) One integrated computer projector (KYAN) purchased for Rs. 117830/- (one lakh seventeen thousand eight hundred and thirty only).
- 3.) Refreshment distributed to students at the time of Annual Athletic meet 2017-18 amounting RS. 5000/- (Five thousand only).
- 4.) New electricity meter for BCA/PGDCA department was installed and total expenditure of Rs. 22,393/- increased. (Twenty two thousand three hundred and ninety three only).
- 5.) Five new computers purchased and ten licensed software of MS Office Pro Plus, MS Visual studio professional, SQL purchased and total expenditure made is Rs. 832,785/- (Eight Lakh thirty two thousand seven hundred and eighty five only).
- 6.) Payment of Rs. 13,104/- (Thirteen thousand one hundred and four only) was made to purchase and install two new CCTV cameras in Kalam Block.



  
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7.) One Air-conditioned (2.0 ton capacity) installed in BCA/PGDCA lab and total payment made for this Rs 55900/- (Fifty five thousand nine hundred only)

8.) College is registered on Govt. E-marketing (GEM) for online purchase through

Govt. portal.

9.) Ten batteries of Exide make and eighteen batteries of Panasonic make sold as e-waste for Rs. 10000/- (ten thousand only) – (400 kg @ RS 25/- per kg) to Shivalik Solid Waste management Limited Nalagarh, H.P.

10.) The paid internet connection provided by world Phone internet Services pvt. Ltd. has been disconnected because the Govt is providing free BSNL broadband connection to Govt. College of Himachal Pradesh. BSNL broadband connection installed in BCA/PGDCA lab and is properly functional.

11.) The Salary of Ms. Jyoti Sharma, Mrs. Bahar, Mrs. Aparna, Lecture BCA/PGDCA was increased from RS. 15000/- to Rs 16000/- (Six thousand only) per month w.e.f. 1-2-2-18.

12.) The salary of Mr. Mahesh Kumar was increased from Rs. 6000 to RS 6500/- (Six thousand five hundred only) per month and the salary of Mr. Deepak Kumar was increased from RS. 5500 to RS 6000/ (Six thousand only) per month w.e.f. 1-2-2-18.

13.) Rs 5000/- (five thousand only) paid for the advertisement in Divya Himachal, newspaper.

14.) Purchase of five UPS for newly purchased computers is in progress.

15.) Printing of prospectus of self financing courses for the next session is under progress. 200 (two hundred only) copies of prospectus will be printed for 2018-19.

The above decisions, expenditures and minutes of previous meeting were unanimously approved by the management committee.


NEW AGENDA:-

AGENDA-1 :- Fix deposit Receipt (FDR) for getting the interest on the balance of bank A/C

Decision:- The chairperson raised the point that FDR of Rs. 25,00,000/- or Rs. 30,00,000/- out of available balance in bank A/c may be made for increasing the interest income, Sh. Satish Goel supported the point and Sh. Naresh Kumar raised the point of TDS if FDR is made. After deliberate discussion on this it was decided that after consulting the bank authorities about the TDS on interest income. FDR may be made if TDS will not be deducted.

AGENDA-2 :- Updating website of College.



  
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Decision:- The college website is updated time to time but information is not provided to the IT department by the concerned staff members. So it was decided that office order will be issued to all the staff members to provide the information & documents to the IT department for updating website.

AGENDA 3:- Migration of students.

Decision:- The issue regarding the migration was discussed and it was decided that the migrated student will be admitted on the non-subsidized seat whether he/she is from subsidized seat in the former college.


AGENDA-4:- Charge of student seat from non-subsidized to subsidized seat.

Decision:- The issue of charge of student seat from non- subsidized seat to subsidized seats was discussed and the chairperson told that constitutionally the student seat cannot be changed. After the eminent discussion, it was decided that the needy student will present his/her case before the committee and the committee will decide about the assistance to be given to the student on the facts about his/her financial status, academic and co-curricular activities etc.

AGENDA-5:- Placement Cell

Decision:- The committee discussed the issue of placement of BCAPGDCA students to provide guidance and employment opportunities. Therefore, a placement cell will be created and the members of the cell will be Ms. Jyoti Sharma, Mrs. Bahar, & Mrs. Aprana. The placement cell will make efforts for providing employment opportunities to the students of the department in surrounding industrial areas of Paonta Sahib, distt. Sirmour (H.P).

The meeting ended with a vote of thanks.



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- 8) Sh. Satish Goel S Goel
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- 10) Sh. Sanjay Kumar S Kumar
- 11) Prof. Rinku Aggarwal (Co-ordinator) R Aggarwal
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- 8) College is registered on Govt. E-marketing (GEM) for online purchase through govt. portal.
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(14)

AGENDA-4:- Change of student seat from non-subsidised to subsidised seat.

Decision:- The issue of change of student seat from non-subsidised seat to subsidised seat, in case of vacant seat in subsidised seats was discussed and the chairperson told that constitutionally the student seat cannot be changed. After the eminent discussion, it was decided that the needy student will present his/her case before the committee and the committee will decide about the assistance to be given to the student on the facts about his/her financial status, academic and co-curricular activities etc.

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The meeting ended with a vote of thanks.

*Rinku*  
(Rinku Aggarwal, Coordinator)

19/15/2018

Principal  
G.C. Paonta Sahib